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| Effective: November 6, 2006 | 96.00 Utility Accommodation |
| | 96.90 Appendices |
| Supersedes: August 1, 1997 | 96.97 Environmental Conditions Discovery Checklist |
| By: Director, Bureau of Highway Operations | Page 1 of 2 |

As soon as environmental conditions are discovered in the WisDOT's right-of-way,

STOP WORK IMMEDIATELY

and be prepared to report the following information to the contacts listed in 96.08(E):

1. SITE LOCATION

- a. Highway: _____
- b. Direction¹: ☐ NB ☐ SB ☐ EB ☐ WB
- c. County: _____
- d. ☐ City ☐ Town ☐ Village of: _____
- e. Distance and direction from nearest public road intersection or mile marker:

- f. Other landmarks? _____

2. ENVIRONMENTAL CONDITION – Archaeological/Historical

- a. What was found (burials, building foundation, arrowheads)? _____
- b. Is the location of the find marked? ☐ Yes ☐ No
If yes, how is it marked? _____
- c. Approximate area (dimensions) of the find? _____

3. ENVIRONMENTAL CONDITION – Contaminated Sites, USTs², LUSTs³

- a. What was found? _____
- b. Appearance of soils or liquid? _____
- c. Odor of soils or liquid? _____
- d. Approximate size of tank or area of contamination uncovered? _____
- e. Is there an obvious liquid or product in the tank? ☐ Yes ☐ No
- f. Is there an obvious smell? ☐ Yes ☐ No
If yes, can you describe it (kerosene, gasoline, diesel, other, unknown)?

- g. Soil type(s) encountered (sand, gravel, clay, till)? _____
- h. Depth to groundwater (if known)? _____
- i. Any previous land use knowledge (local history, memory of the site as a business)? _____
- j. Is the location of the find marked? ☐ Yes ☐ No
If yes, how is it marked? _____

¹ Direction is the cardinal or route direction, not the actual compass direction
NB = Northbound, SB = Southbound, EB = Eastbound, WB = Westbound

² Underground Storage Tanks

³ Leaking Underground Storage Tanks

4. CONTACTS

- a. Has the State Historic Preservation Office (SHPO) been contacted if building foundations or arrowheads have been discovered? ☐ Yes ☐ No
If yes, date contacted: _____ By (name/phone): _____
SHPO name/phone: _____
- b. Has the Burial Sites Preservation Office (BSPO) been contacted if a burial has been discovered? ☐ Yes ☐ No
If yes, date contacted: _____ By (name/phone): _____
BSPO name/phone: _____
- c. Has the DNR been contacted if a contaminated site, UST, or LUST has been discovered? ☐ Yes ☐ No
If yes, date contacted: _____ By (name/phone): _____
DNR name/phone: _____
- d. Has WisDOT's transportation region office and/or the Bureau of Highway Operations been contacted? ☐ Yes ☐ No
If yes, date contacted: _____ By (name/phone): _____
WisDOT name/phone: _____
WisDOT name/phone: _____
- e. Has WisDOT's Bureau of Equity and Environmental Services been notified (not a utility responsibility)? ☐ Yes ☐ No
If yes, date contacted: _____ By (name/phone): _____
WisDOT name/phone: _____
WisDOT environmental consultant name/phone: _____

5. STATUS OF UTILITY WORK

- a. Has work stopped in the area? ☐ Yes ☐ No **If No, STOP IMMEDIATELY**
- b. Has the area been secured (staked or marked, fenced, roped off, or delineated by traffic control devices)? ☐ Yes ☐ No
- c. Can the utility work continue in another area? ☐ Yes ☐ No
If yes, for how long? _____
- d. Can the affected area be avoided (utility facility placed in another location)?
☐ Yes ☐ No
- e. Is any of the completed utility work clearly marked (staked, painted, or flagged)?
☐ Yes ☐ No
- f. Is any of the completed utility facility active, energized, etc.? ☐ Yes ☐ No
- g. Is the utility facility being relocated to facilitate a highway project? ☐ Yes ☐ No

6. RESUMING WORK

- a. Did WisDOT indicate a timeframe in which someone would respond?
☐ Yes ☐ No If yes, what is that timeframe? _____
- b. Who will be responding? _____
- c. Who will authorize resuming work? _____
- d. When will the work be resumed? _____
- e. Date authorization received: _____